

**Sherwood High School Booster Board Addendum to Minutes
December 9, 2018**

Board Members:

Jeff Scarvie-President
Josh Munger- Vice President – NOT PRESENT
Jim Bonomo-Treasurer
Ann Pfisthner-Secretary
Randy Ramp-Athletic Director – NOT PRESENT
Amy Patterson-Concessions
Christy Duitman – Sponsorship – NOT PRESENT
Kim Kolb-Auction
Kelli Hollenbeck-Stadium – NOT PRESENT
Kate Al-Sheikhly-Apparel
Tim Sanchez-Apparel
Casey Steward-Website
Ryan Zettlemyer-Member at Large
Jeremy Pfisthner-Member at Large
Jason Upton-Member at Large
Scott Baxter-Member at Large – NOT PRESENT

Requests

None

Prospective Members

None

Reports

President's Report

Prospect Board Members – There are no current board positions, but Jeff will ask interested individuals to attend the Jan Board meeting. We will have open positions this spring for Jeff Scarvie (President) and Scott Baxter (Member at Large). We also need a co-concession chair. Both prospective members have Freshman students.

Vice President's Report

Amazon Smile Account- Josh asked if it was ok to start up and share on Facebook?

Window Stickers – Josh has been providing to local businesses to display in their windows. Amy found more stickers in the concession stand so Josh will visit some more businesses.

Facebook – Josh asked if we can post approved requests on Facebook?

Website – Josh asked if we can add "Athlete of the Month" on the website. Also, can we add each team's most recent approved requests on our website. NOTE: 12/19/18. Casey confirmed he was able to post both to the website

Golf Tournament – Josh asked Jeremy (Member at Large), when to start the planning committee?

Treasurer Report

Fall sports are done. For the future, we learned that the opening cash needed for Football concessions of \$1,000 total/\$250 per register is too much and can be lowered some. Also the \$160 for Saturday you Football was not enough cash, but 2 registers of \$160 worked.

The Square worked off-line most of the season. As a result, a few transactions did not transmit. We discussed possibly adding wifi to make sure all transmissions occur real time.

The December overview report, through November 29, 2018, was provided.

General Fund	\$27,984.15
Stadium Fund	<u>\$43,770.50</u>
Total Booster funds	<u>\$71,754.65</u>

The Benevity Community Impact Fund check from Jason was received for \$930.

Once a season is completed, the Treasurer compiles and awards teams 20% of proceeds. Dutch Bros is split 50/50 between Football and the Booster.

Concessions Report

Fall concessions are done. Amy sent out the email to the Winter teams.

She still NEEDS help on closing. And if you sign up, make sure to show up.

Auction Report

This year we made \$36,719 for the 2018 auction.

Takeaways from this year's event:

- The check out process ran well and the food was good.
- Consider having the live auction at the same time as dinner (crowd is quietest then).
- Keep the silent auctions open until after dinner for additional bidding after the live auction.
- For Winter/Spring sports, set up an account with the Booster Club to hold their "auction" money since their sports are AFTER the auction.
- Kim suggested we create themes for packages.

Kim checked on the Art Center. The Nov 9 was already booked so we are looking at Nov 2 for 2019 event. Kim will check on ability to serve Whiskey in addition to Wine and Beer. NOTE: 12/19 Kim secured the Arts Center in Sherwood for the 2019 Auction venue on 11/2/19 from 6:00-9:00. She met with Kelsey on 12/27 to review the layout. The Board will need to clean up, remove decorations, take out garbage, etc for this venue, but will not need to put away tables and chairs. The cost is \$1,440 with a \$200 refund after the event. The Board voted by email and approved putting \$200 down.

Apparel Report

Discussed options for making pillows from old football Jerseys. After the meeting, Jim found a tailor who could make the pillows for a small fee. We will make them on

demand. The jerseys are in the shed for Kate and she'll get a list of the numbers to help market.

Kate and Tim will work a couple of Basketball events.

We also have the option to add "joggers" to our supply. We can get our first batch in January. January 18 is the first double header for basketball.

Golf Tournament

Jeremy will look at dates for the tournament. Discussed adding Whiskey tasting as part of the tournament.

Website Report

Casey shared the cost to upgrade our website by Total Design Shop, moving to mail chimp, was \$1,500.

Member at Large Report

Nothing at this meeting.

NEXT Booster meeting will be January 13 at 6:00. Location will be communicated prior to the meeting.

We ended the meeting with a \$10 White Elephant Gift exchange and deserts supplied by board members.