

Booster Club Meeting Minutes

SEPTEMBER 10th, 2023 / 5:00 PM / ELKS LODGE

Attendees

SEE SIGN UP SHEET

Board Member	Role	Please Sign in	Not Present
Dave Griffin	President	<i>[Signature]</i>	
Katie Hartman	Athletic Director		✓
Jon Dickover	Vice President	<i>[Signature]</i>	
Jocelyn Sherrick	Secretary	<i>[Signature]</i>	
Tryna Hermanson	Treasurer	<i>[Signature]</i>	
Katie Nordstrom	Auction Chairperson 1	<i>[Signature]</i>	
Heidi Johnson	Auction Chairperson 2	<i>[Signature]</i>	
Matt Zaniewski	Auction Chairperson 3		✓
Cory Young	Auction Chairperson 4	<i>[Signature]</i>	✓
Joline Stutesman	Concessions Chairperson 1	<i>[Signature]</i>	
Lewis Johnson	Concessions Chairperson 2	<i>[Signature]</i>	
Rachael King	Concessions Chairperson 3	<i>[Signature]</i>	✓
Brad King	Concessions Chairperson 4		✓
Larissa Jones	Concessions Chairperson 5		✓
Jennifer Harris	Concessions Chairperson 6		✓
Tiffany Cline	Apparel Chairperson 1	<i>[Signature]</i>	✓
	Apparel Chairperson 2		
Melissa Burlingame	Stadium Coordinator		✓
Angie Machado	Sponsorship 1	<i>[Signature]</i>	
Jenny Douglass	Social Media	<i>[Signature]</i>	
Katie Norris	Scholarships		✓
Ethan Kurtz	Website Master		✓
Josh Munger	Member at Large	<i>[Signature]</i>	
Mark Flint	Member at Large	<i>[Signature]</i>	
John Poore	Member at Large		✓
Joy Dickover	Member at Large	<i>[Signature]</i>	
Eric Norris	Member at Large		✓
Tim Young	Member at Large	<i>[Signature]</i>	
Billy DeBorde	Member at Large		✓
Gavin MacCluer	Member at Large	<i>[Signature]</i>	
Jim Christy	Member at Large		✓
Cami Henderson	Member at Large	<i>[Signature]</i>	

Guests:

Chad Vargas

Taneal Vargas - interested in joining

Katie Carl - interested in being member at large - specialize in photography

Agenda

1. Meeting Called to order at 5:02pm
2. Coaches request

- a. **Coach: Mark Flint**

Sport: Lacrosse

Ask: \$2077.82

For: last few years additional players have joined sports, short on uniforms and need a variety of sizes. Would like an extra 10 white uniforms and 10 black. Sport is personally purchasing 12 helmets, 10 bags out of ASB account

Ok to pay in November. (after auction) \$8,270.40 in June 22 - \$1,925 helmets 2019

Member vote: Unanimous, yes vote

- b. **Coach: Trisha Herndon**

Sport: Dance

Ask: \$1,974.60 pom dresses + \$671.52 for poms= **\$2,646.12**

For: 9 new members to team - 8 pom uniforms dresses for new and 24 new poms sets

Ok to pay in November. (after Auction)

Usually in 3 year increments- has asked last 2 years - 9/2021 - poms

9/2022 - 17 uniforms

Member vote: Unanimous, yes vote

Track will be asking in future

3. Disbursements and financial update - Tryna

	9/9/2023
US bank balance	\$21.10
QB US bank	\$21.10
Chase bank balance	\$57,239.66
QB Chase	\$54,975.66
VISA balance	\$12,983.43
Outstanding Commitments	
Football headsets (\$15,000-\$4,985.34) due 2024/25	\$10,000.00
Baseball (\$7,406-\$497.12-\$3,969.41) (requested 11/2022)	\$2,939.47
Girls Basketball (\$3,000-\$900.32) (requested 11/2022)	\$2,099.68
Available Operating Balance	\$26,974.18
Fred Meyer income 2023-2024	\$58.75
eScrip income 2023-2024	\$1.56
Bottle Drop account	\$41.01

a.

- b. Giving Tuesday (available)

Boys Basketball \$450

Girls Basketball \$100 (approved 11/2022)

Boys Lacrosse \$25

Girls Lacrosse \$25 (To be used with tonight request)

Snowboarding \$25

Tryna has requested for invoices from Baseball and girls Basketball and no responses - we will give them until 11/1/2023 to get invoices and after that point funds will go to another team. Tryna needs receipt in order to pay - ASB receipt or vendor receipt of payment

Received letter that credit limit increased

Ann is now listed as employee and was to be removed

Adam invoice paid \$7,300.00 -not relected in account balance

4. **Priority topics**

a. **Auction - Katie Nordstom**

- i. Ticket sales 59 seats sold -including tables that have been sold (\$125.00 each) (\$1,000 for a table)
- ii. Everyone in club please follow social media and share on personal account (instagram - sherwoodsboosterclub)
- iii. 24 teams total - 4 no head coach (2 has rep for the sport) boys tennis and golf, softball (just hired) track n field (just hired - beth handling gift)
- iv. September 20th is the date we would like gift baskets in by
- v. October 2nd caterer is asking for headcount (is there a way to get more heads if needed)
- vi. Next auction meeting 9/12/2023 - 6:00-7:30 pm at Elks

b. **Concessions - Joline**

- i. Friday concessions went very well! - sold out of many items
 1. Ask to arrive at 5:00pm (Jocelyn to let team moms know to ask parents)
- ii. opening/closing of concessions - instructions for each task -poss QR code
 1. Laminated sheets with instructions have been made
 2. Everything needs to be unplugged and cleaned at end of night
- iii. how much food to prep for smaller events -
 1. smaller event soccer, volleyball -no more food after half time - Joline to make sign
- iv. 3 additional keys have been made -lewis larissa and katie norris checked out from school (Joline has a set) we only have one gate pass - may be getting 2 more gate cards (lewis has requested)
- v. would like to buy another cash register, maybe 2 possibly 3
 1. Replace register that has issues printing
- vi. Additional drink station
 1. We will need additional terminal
 2. Cash only
 3. Ice from Robin or from Costco - tub above fridge and one in middle school
- vii. volunteers for the Powder Puff game- waiting for dance to reply - asked jv football, golf, swim no response.
 1. Game is Saturday - 9/23/2023
- viii. concessions getting a full size fridge and moving the janitors closet
 1. Get rid of mini fridge
 2. Poss donated from a contact of Joline
- ix. Can we get more quarter since drinks are \$2.50 - poss make drinks \$3.00
- x. Need additional tables for condiments - Costco - Lewis to purchase

c. **Stadium seats**

- i. people who hadn't paid sitting in the reserved seating area? - Tryna
 1. Paper helped but there were quite a few seats being used by people that has not been purchased
 2. Sign that says "you can reserve this seat"
 3. Can we "police" or tape name of person who reserved - fancy velvet rope with list of names
 4. Can we have reserved seats lanyard - greet at the stairs to get lanyards
 5. Jon and Jenny to greet with lanyards at next game -
 6. Booster club t-shirt or lanyard to make members look official -

d. **Apparel**

- i. discuss getting two more apparel people to help out with apparel - can we train additional members
 1. Square can help with inventory
 2. Can we get an iPad to run payments from
- ii. Announcement by Tiffany
 1. Tiffany Gone October 14th-21st and September 29th -October 3th
- iii. **Motion to move Gavin from member at large to be 2nd apparel coordinator, voted by all board members -all in favor approved**
- iv. Can we sell apparel at auction? Tiffany can get apparel ready to sell at auction

- v. Robin hood festival can we have a booth instead of trailer, due to heat - would like the same location

5. Other topics/ New Ideas/ Round table

- a. reserved seats for coaches' wives/husbands, in the reserved area for football games, if seats are available.
 - i. May be a violation of title 9 since we are offering it to only football coaches, we may need to offer it to all coaches to all sports.
 - ii. Can it be put into a pool for all sports coaches to use the seats
 - iii. Open to all coaches/programs to purchase at 50% discount
 - iv. Offer to all coaches to use for the rest of the year as good - free -first come first serve to coaches/wives
 - v. **Dave, Motioned to offer a portion of remaining seats at no charge to all SHS coaches or assistants (one per person, additional seats to be purchased) at first come first serve basis. (up to 20 seats, based on availability) trial for this year - need to clear with Katie**
 - 1. **Member vote - 12 in favor, 1 not in favor**
 - 2. **Email sent o Katie Hartman to approve and asked her to email SHS coaches**
- b. Review new google email and group
- c. What age can help with concessions?
 - i. We have always had only volunteers over 18 work the concession - this year it has changed to 16.
 - 1. What does insurance cover?
 - 2. Can we limit the amount of under 18 year old volunteers?
 - 3. Under 18 years of age we ask not handle food or money (limits what they can do)

TIME meeting adjourned 7:16pm

NEXT Booster meeting will be DATE at TIME. Location: October 8th 2023, 5:00pm at Elks

Action Items

1. Tryna to request a final invoice from Baseball and Girls Basketball need to receive by 11/1/2023 otherwise funds will go to another sport.
2. Jenny Douglas to make lanyard for reserved seats
3. Joy purchased velvet ropes for reserved area
4. Gavin and Tiffany to look into Booster Club Shirts for club members to wear at games.
5. Lewis to get additional tables for concession stand
6. Tryna to check insurance on what is covered for under 18 concessions workers

Next Meeting Agenda

Vote to add additional members to Booster club if still interested