

# Booster Club Meeting Minutes

February 18th 2024 / 5:05 PM / ELKS LODGE

## Attendees

### SHERWOOD HIGH SCHOOL ATHLETIC BOOSTER BOARD ATTENDEES 2/18/2024

Board Member	Role	Present	Not Present
Dave Griffin	President	X	
Katie Hartman	Athletic Director	X	
Jon Dickover	Vice President	X	
Jocelyn Sherrick	Secretary	X	
Tryna Hermanson	Treasurer	X	
Katie Nordstrom	Auction Chairperson 1	X	
Heidi Johnson	Auction Chairperson 2		X
Matt Zaniewski	Auction Chairperson 3		X
Cori Young	Auction Chairperson 4	X	
Joline Stutesman	Concessions Chairperson 1		X
Lewis Johnson	Concessions Chairperson 2		X
Larissa Jones	Concessions Chairperson 3		
Jennifer Harris	Concessions Chairperson 4		
	Concessions Chairperson 5		
	Concessions Chairperson 6		X
Tiffany Cline	Apparel Chairperson 1	x	
Gavin MacClure	Apparel Chairperson 2		X
Melissa Burlingame	Stadium Coordinator		X
Angie Machado	Sponsorship 1	X	
Jenny Douglass	Social Media	x	
Katie Norris	Scholarships		X
Ethan Kurtz	Website Master		X
John Poore	Member at Large		X
Joy Dickover	Member at Large	X	
Eric Norris	Member at Large		X
Tim Young	Member at Large	X	
Billy DeBorde	Member at Large		X
Jim Christy	Member at Large		X
Cami Hendersen	Member at Large		X
Taneal Vargas	Member at Large	X	
Chad Vargas	Member at Large	X	
Katie Carl	Member at Large (photography)		x

Guests: no guest

1. Meeting Called to order at 5:05pm
2. Coaches request -

a. **Coach:** Kaite H presented

**Sport:** Softball

**Ask:** \$4195.88

For: Varsity spring break, hotel and transportation. Softball fundraiser was canceled due to timing between coaches, 7 rooms, 2 -15 passenger vans and gas. Sunday - Wednesday (May be less depending on the days they play. Last ask was 2022, a pitching machine.

Ask team to help with concessions and ask the coach train to use the activity bus.

Jenny motion to approve, Jon 2nd motion

**Member vote: Unanimous, yes vote**

	2/17/2024
Chase bank balance	\$125,539.14
<b>QB Chase balance</b>	<b>\$125,466.24</b>
<b>VISA balance</b>	<b>\$15,766.71</b>
<b>Outstanding Commitments</b>	
Track (partially paid)	\$4,337.83
Softball	\$220.00
Wrestling (partially paid)	\$559.95
Girls golf	\$4,896.00
Football black jerseys	\$12,600.00
Football headsets (\$15,000-\$4,985.34) due 2024/25	\$10,000.00
<b>Available Operating Balance</b>	<b>\$77,085.75</b>

3. Disbursements and financial update - Tryna
  - a. Boys Golf originally approved for \$2,531 final invoice to be paid is \$2,760.70
  - b. Wrestling originally approved for \$5,159 - Paid (\$1,045.32 singlets + \$3,553.73 helmets) \$559.95 remaining
  - c. Track originally approved for \$12,360 - Paid (\$205.15 uniforms + \$7,817.02 uniforms) \$4,337.83 remaining
  - d. Giving Tuesday (available)
    - i. 2022
      1. Boys Basketball \$450
      2. Boys Lacrosse \$25
    - ii. 2023
      1. Equestrian Team \$50
      2. Cheer \$100
  - e. Boys golf came in more than they requested, approved to pay additional amount
  - f. Wrestling and track have funds remaining
  - g. Robin hood application needs to be filled out - Tiffany to fill out form and Tryna to get a check no electricity (would like to be by Clancy's again)
  - h. We have not received information on Cruisein' June 15th
  - i. Sign Committee meeting -
    - i. Need to schedule a meet to design and get plot maps (2nd week in March)
4. Open board positions
  - a. 2 open concession seats
  - b. Sponsorship help Angie needs help - can we get another member or committee members to help. Board members and non board members?
  - c. Tiffany will be stepping away from apparel - Gavin to take over - need a 2nd apparel seat
  - d. Tryna will stepping down in June (Dave will help as much as he can) -Ryan Bozeman possibility - Tryna to make a job description with tasks
5. Speaking at Spring team meetings about the booster club
  - a. Track 2/28 6:00-7:30 Middle School
  - b. Softball 2/28 6:00-7:30 Location not set
  - c. Lacrosse - not set
  - d. Send out a letter to coaches about open positions? High school newsletter?

## 6. Concessions

- a. Concessions trailer for baseball and softball - (will need parents to volunteer)
- b. Track and lacrosse at the track - hard for baseball and softball for it to be so far away from the field - poss pop up or trailer for concessions
  - i. Hot dogs or pizza for baseball
- c. Concessions position for fall, winter and spring to help with:
  - i. Mid week shopping and socking
  - ii. Emailing all the sports parents
- d. Tryna to get 2 additional credit cards for Lewis and Larissa
- e. Ordering
  - i. quick shade (branded) for events and sports
  - ii. cart to help haul the stock to get to softball or baseball
- f. Do we need additional card readers for spring sports so we have 4 on hand
- g. Hotspot not working well, Dave to call to see if there is anything we can do to improve signal
- h. How are we moving all the stock? What time do the board members need to arrive prior to the game and when do parents arrive?
- i. Ask golf or tennis to help with concessions to make money for their programs

## 7. Auction - November 9th 2024?

- a. Targeting newberg cultural center for the event
- b. Armory center - is a possibility (only seen photos online)
- c. Can we look to book 2 years in advance? Getting better rate and hold the dates we want
- d. Tasting booth - whiskey booth - straight away cocktails - mobile bartending
- e. Casino night \$7200.00 Through a party company - Portland Party Works and Wild Bills (Cost is higher then we would like to spend)
- f. Photo booth?
- g. Catering - company from 2023 is not able to do our event this year due to having another event - looking for a new company

## 8. Parking spots for senior - painting the spot for the year

- a. Admin has shut it down in the past
- b. Principal to have final say

## 9. Scholarships

- a. Tryna to give info at the next meeting - to discuss at March meeting
- b. When do we need to get forms out
- c. Google form for this year - needs to be updated on our website
- d. Look at the amounts we have given out in the past
  - i. Gave 3 out last year (1 @ \$1500, 2 @ \$750)

**TIME meeting adjourned 6:21pm**

**NEXT Booster meeting will be: March 17th 2024, 5:00pm at Elks**

**Upcoming Meetings**

**March 17th**

**April 14th**

**May 5th**

**June 2nd - Annual Meeting**