

Booster Club Meeting

March 17th, 2024 / 5:00 PM / ELKS LODGE

Attendance:

Board Member	Role	Present	Not Present
Dave Griffin	President	X	
Katie Hartman	Athletic Director		X
Jon Dickover	Vice President	X	
Jocelyn Sherrick	Secretary		X
Tryna Hermanson	Treasurer	X	
Katie Nordstrom	Auction Chairperson 1		X
Heidi Johnson	Auction Chairperson 2		X
Matt Zaniewski	Auction Chairperson 3		X
Cori Young	Auction Chairperson 4	X	
Joline Stutesman	Concessions Chairperson 1	X	
Lewis Johnson	Concessions Chairperson 2	X	
	Concessions Chairperson 3		
	Concessions Chairperson 4		
Larissa Jones	Concessions Chairperson 5	X	
Jennifer Harris	Concessions Chairperson 6		X
Tiffany Cline	Apparel Chairperson 1		X
Gavin MacClure	Apparel Chairperson 2	X	
Melissa Burlingame	Stadium Coordinator		X
Angie Machado	Sponsorship 1		X

Jenny Douglass	Social Media		X
Katie Norris	Scholarships		X
Ethan Kurtz	Website Master		X
John Poore	Member at Large		X
Joy Dickover	Member at Large		X
Eric Norris	Member at Large		X
Tim Young	Member at Large	X	
Billy DeBorde	Member at Large		X
Jim Christy	Member at Large		X
Cami Hendersen	Member at Large	X	
Taneal Vargas	Member at Large	X	
Chad Vargas	Member at Large	X	
Katie Carl	Member at Large (photography)		X

Agenda

1. Meeting Called to order **at 5:09 pm**
2. Coaches request - **No Coaches**
3. Introduction of guests - **No Guests**
4. Disbursements and financial update - Tryna
 - a. **Taxes done for the year**
 - b. **Football 2nd of 3 payments**
 - c. **Winter concessions paid out**

	3/15/2024
Chase bank balance	\$114,957.99
QB Chase balance	\$110,043.63
VISA balance	\$7,203.07
Outstanding Commitments	
Track (partially paid)	\$2,708.83
Softball	\$4,415.88
Girls golf	\$4,896.00
Football black jerseys	\$12,600.00
Football headsets (\$15,000-\$4,985.34) due 2024/25	\$10,000.00
Available Operating Balance	\$68,219.85

- d.
- e. Giving Tuesday (available)
- i. 2022
 1. Boys Basketball \$450
 2. Boys Lacrosse \$25
 - ii. 2023
 1. Equestrian Team \$50
 2. Cheer \$100
5. Open board positions
- a. Recruitment of new positions **Need volunteers**
 - b. 2 open concession seats
 - c. Sponsorship help Angie needs help - can we get another member or committee members to help. Board members and non board members? **Need volunteers**
 - d. Tiffany will be stepping away from apparel - Gavin to take over **Gavin Still interested in possibly taking over role - need a 2nd apparel seat**
 - e. Tryna will be stepping down in June (Dave will help as much as he can) -Ryan Bozeman possibility - Tryna to make a job description with tasks **Hoping to get someone with bookkeeping skills or previous experience. Search is still on.**
 - f. **Other positions mentioned**
 - i. **Auction coordinator**
 - ii. **Stadium Seating coordinator**
6. **Scholarship for Booster Club is approaching- opens after spring break**
7. Speaking at Spring team meetings about the booster club
- a. **Missed girls lacrosse, tennis and golf, softball,**
 - b. **Spring sports are done (started last week of February)**

8. Concessions

- a. Concessions help? **Joline sent out the current need in an email last week.**
- b. Graduation– we opened concessions last year for graduation. Do we want to do it again this year? It will need to be run by the booster board. If so, we will need at least 8 people committed to helping. **Last year was extremely busy and we were able to clear out remaining concession items. If we do it this year, Booster Club members would have to step up and cover due to how popular it is. Graduation is Friday June 7th. Suggested time frame would be 2+hours (4-6:50 which was last year's time frame). John Dickover asked if vendors should be invited, but Joline suggested this would be a distraction. Taneal suggested that the apparel trailer could be open selling graduation necklaces, flowers, etc if parents weren't able to secure them before graduation. She will research the idea.**
- c. Can the apparel trailer be used for baseball concessions to eliminate the set up and break down of a tent/table? **Yes. Lewis, Joline, and her husband will handle this move. Mini fridge and cooler will be in the apparel trailer. Ice will need to be brought to the trailer for drinks. Most stuff can be left in the trailer but when the heat hits, melty candy needs to come out. Discussed possibility of leaving melty candy out. Question posed– can we purchase a mini fridge that is dedicated to the apparel trailer to eliminate the hassle of moving ice up every time concession is opened. Purchases for softball/baseball – concession tent. Could Highschool Woodshop or BoyScouts build a little shed for concession stand near baseball/softball fields? Budget \$10K is likely. Jon Dickover mentioned that the school district owns a \$10K flatbed that could have a concession stand built on it (Booster Club Sponsored) that could be a project for high school Bowman House Program or other. Would not be ready for this season. This will also eliminate the back and forth of getting stuff to set up concessions. I had a baseball parent tell me already that they really liked the trailer last year and are not happy with the table/tent idea. Trailer provides shelter, convenience and an elevation to watch the game**
- d. **At last week's boys Lacrosse game, an announcement was made that hotdogs were ½ off during 4th quarter. Wasn't Booster Club Sponsored and we do not want this happening and need to talk with announcers that there is no discounting of concessions during game play.**
- e. **Joline has heard that it is hard to get keys to open concessions. She suggested that keys could be left in a bank bag so that keys are passed to openers along with starting cash. Tryna informed that she cannot have control of keys and banking at the same time as it creates a security issue for the Treasurer. John Dickover suggested a programmable lockbox could be purchased like realtors use that could house keys without the need for a combination that could be passed around. School approved John's idea when he shared it previously. There was consensus in today's meeting that we should try some type of lockbox to eliminate key keepers from having to deliver to openers. Everyone is comfortable with a realtor type lockbox which can be programmed daily or as needed from an iphone or similar device. John made a motion to do a "temporary lockbox to house keys for the gate and concession stand" Gavin seconded the motion. Vote to approve was unanimous. Tryna asked for the make and model of the lockbox and she will purchase and locate.**
- f. **Joline announced that she will be stepping back from her role as Concession Chair and become a member at large. She is stepping back in June after completion of this school year.**
- g. **Larissa Jones made a plea to the group to please sign up as openers to help with concession scheduling. A handful of members are carrying the burden. John brought**

up the idea of having a concession opener parent from each sport who would be in charge of opening concession stand. Tryna shared that this idea was tried in the past and parents who volunteered to open did not show up.

- h. Dave brought up the need for a small portable grill for baseball/softball.
 - i. Larissa brought up the need for a small hand cart for moving food. Lewis found one for \$170 at Harbor Freight
 - j. A tent needs to be purchased before the Robin Hood Festival.
 - k. Summary of purchases by Booster Club for Concessions
 - i. Small drink refrigerator
 - ii. Portable gas grill
 - iii. Hand cart- Lewis may have purchased online during meeting
 - iv. Pop up tent
 - l. Longer term item- drivable cart (Gator, Club Car, etc). Discussed researching ideas, costs and presenting to Katie.
9. Auction - November 9th 2024?
- a. Auction details (venue procured? caterer? Auction committee meeting?)
 - i. \$1,500 deposit required for the Newberg Cultural Center. Event would be Nov. 9th. Discussion ensued around the drive time to this venue. Motion was made by Gavin to proceed with locking this venue in. John seconded the motion. Vote was unanimous.
 - ii. John brought up that we need to find an Auction Coordinator (Auctioneer) and a Caterer ASAP.
 - iii. It was noted that State Game Day Championships (Cheer Competition) is the same night as the Booster Club Auction. Tryna mentioned this has happened in the past and has been a disaster.
 - iv. Some discussion around a Spring Booster Club Auction in the future. John brought up that we should be deciding on a date and venue for 2025 to make sure we avoid conflicts in the future.
10. Apparel
- a. Some Concession events will have apparel available to sell. Tryna noted that concession volunteers will have to note two totals for the day - Concession money and Apparel money. Need for Speed track event (April 13th). Concession will open at 9:30 a.m. and apparel will be available. Lacrosse's big event will offer apparel as well.
 - b. Gavin will be gone during the Robin Hood Festival and Tiffany is also gone. There is a need for volunteers to run the apparel trailer.
 - c. Gavin will be researching the idea of an online custom apparel vendor to make custom Sherwood apparel available without Booster Club having to deal with any inventory. Drop shipping directly to the ordering customer.
11. Scholarships
- a. Tryna to give info about Scholarships in the past years

- i. The Athletic Scholarship was cut back last year (2023). Booster Club was in a bad place with low Board Members and there was fear of having to close the Club.
- ii. This year's scholarship award should be \$1,000. Number of scholarships given should be up to 10 athletes. So a \$10K budget max.
- iii. A Google form will be used this year so that applicants know exactly what to submit and won't have missing application information.
- iv. Gavin asked for a relook at the criteria for the scholarship. Suggestions were that awards should be 50:50
- v. Scholarship Committee volunteers at today's meeting.
 1. Taneal Vargas
 2. Cami Hendersen
 3. Joy Dickover
 4. Gavin MacClure

12. Seatbacks

- a. Do we want to continue with the seatbacks? They were not very successful this year, but we did not advertise much..... Include them in the reserved section? Do away with all together?
 - i. Seatbacks have not been returned due to our contract not being called due. John surveyed the group about interest in rejuvenating the idea of selling seatbacks.
 - ii. The group decided that we are done with the seatbacks and John said that he would work to return them. This idea is dead.
 - iii. It was decided that apparel would do well to carry a good quality foam butt pad for seating options. Gavin will research options that are affordable and comfortable.

13. Senior Custom Painted Parking Space

- a. There have been "No" responses previously. There is a lot of interest in the idea.
- b. Dave brought up the idea of needing a special paint that could be removed later vs waiting until the next Senior class paints over. Larissa is willing to explore again with decision makers. Gavin brought up the softer sell idea of just having Seniors names on parking spots that are designated. The idea will be explored further. Booster Club would sell the parking spots and generate income. Purchasers would have to have a valid Sherwood High School Parking Permit.

14. Booster Club Recruiting

- a. Idea to be promoting Booster Club membership at 8th grade sporting events (final games) and sell Bowman apparel and tell the parents, "Hey come support the Club that will support your kid's high school sports."
- b. Recruiting at the Freaky Friday (Middle School Event)

Meeting adjourned at 7:08 pm

NEXT Booster meeting will be: May 5th 2024, 5:00pm at Elks

Upcoming Meetings: June 2nd - Annual Meeting